



# SANDUSKY COUNTY PUBLIC HEALTH



**NOVEMBER 17, 2023**

Sandusky Co. Board of Health met Friday, November 17, 2023 @ 8:30 A.M. in regular session. Vice-President Nan Smith called the meeting to order with the following in attendance:

Nan Smith, Vice-President  
Ryan R. Zimmerman, D.V.M.  
John L Yuhas, D.O.  
Robert Gross  
Dean L. Auxter  
Alexandra Rojas

Excused absence: John W. Zimmerman, President  
James Mason

Guests in attendance were Village of Lindsey Mayor Ted Lewis and Sandusky Co. Commissioner Scott Miller.

There was no public, board or staff comment.

Mr. Gross made a motion to approve the minutes of the Friday, October 20, 2023 Sandusky Co. Board of Health meeting as presented. Mr. Auxter seconded the motion. Motion carried with all voting in the affirmative.

The monthly financial report was reviewed with revenue for the month of \$288,249.20 and revenue year to date of \$3,565,376.86. Expenses for the month were \$332,387.44 and expenses year to date were \$2,179,950.24.

The Board of Health read and reviewed the monthly bills, which become a part of these minutes. Dr. Yuhas made a motion to pay the bills and Fr. Zimmerman seconded the motion. Motion carried with all voting in the affirmative. The bills: Board of Health, \$29,932.63; Food Service, \$824.93; Private Water, \$431.00; Swimming Pools, \$3.90; Family Planning, \$2,135.26; Public Health Clinic, \$16,635.22; CFHS, \$51.75; W.I.C., \$2,107.41; Public Health Emergency Response, \$1,194.93; Community Health Assessment, \$177.68; Public Health Emergency Preparedness, \$477.50; SPF-PFS, \$34,689.14; Help Me Grow, \$534.66; Wellness, \$221.88; Prevention Partnership, \$5,056.36; Drug Free Communities, \$483.25; Sewage Treatment Systems, \$565.10; Immunization Action Plan, \$4,974.75; Creating Healthy Communities, \$6,981.81; Mental Health Levy Capacity, \$67.97; Ohio Water Pollution Control Loan Fund, \$26,300.00; Pacific Institute for Research and Evaluation (P.I.R.E.), \$120.64; Public Health Workforce, \$2,917.98; and Integrated Harm Reduction, \$10,491.44.

Sandusky Co. Board of Health read and reviewed Resolution 23-15. Supplemental Appropriation of \$50,000.00 to the Food Service Operation fund. After Board of Health review, Mr. Gross made a motion to approve Resolution 23-15. Mr. Auxter seconded the motion. Voting thereon: Gross, yes; Yuhas, yes; Rojas, yes; Smith, yes; Zimmerman, yes; and Auxter, yes. Vote: Yes-6, Nay-0. Motion carried.

Mr. Gross made a motion to approval of Sick Leave Policy, which becomes a part of these minutes. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

Sandusky Co. Board of Health heard the third and final reading of Resolution 23-04 and Summary 23-05, by title, 2024 Sandusky Co. Public Health fee schedule which becomes effective December 1, 2023. Dr. Zimmerman made a motion to adopt Resolution 23-04 and Resolution 23-06 2024 Sandusky Co. Public Health fee scheduled. Ms. Rojas seconded the motion. Voting there on: Rojas, yes; Zimmerman, yes; Auxter, yes; Smith, yes; Gross, yes and Yuhas, yes. Vote: Yes – 6, Nay-0. Motion carried.

Health Commissioner Brown thanked Sandusky Co. Board members, staff and all individuals for support of the passage of the .05 mil renewal levy on Tuesday, November 7, 2023. Collection of this levy will commence January 1, 2025.

There were no hearings/variances scheduled for this meeting.

Health Commissioner Brown and Director of Nursing Deb Agee attended the American Public Health Conference, November 12-16, 2023 in Atlanta, Georgia. The conference presented several sessions, with one stressing the need for a full time communication credentialed employee to disseminate messaging for diverse populations, as one of the issues that stood out from the recent pandemic.

The Citizens Public Information Committee will meet Friday, December 1, 2023 @ 8:30 A.M. @ Vickery Environmental, Inc. conference room.

Sandusky Co. Board of Health members will attend training on Wednesday, November 29, 2023 from 5-6:30 P.M. @ the Neeley Center, Terra State Community College. Boards of Health from surrounding counties, along with the Mental Health and Recovery Board will attend.

Health Commissioner Brown and Laura Bogard initiated application for re-accreditation for Sandusky Co. Public health. Required documentation will be uploaded.

Building renovations from the January, 2022 water main break are complete with installation of counter tops and cabinets in the break room, bath rooms and W.I.C. intake office.

HVAC system balancing needs to be finalized. Phone lines and internet cables will be relocated to racks in the mail room.

Director of Nursing Agee reported on the purchase of private doses of COVID vaccine. RSV vaccine is available for infants, not adults.

Health Planning and Education Coordinator Charlotte Stonerook invited Board members to Community Engagement Through Community Led Evaluation Workshop presented by Pacific Institute for Research and Evaluation (P.I.R.E.) on Monday, November 20, 2023 @ Sandusky Co. Job and Family Services. Red Ribbon Week was October 23, 2023, with Spooktacular held on Tuesday, October 24, 2023 @ Terra State Community College. Over 400 attended, with twenty-five (25) information tables set and activities and events staged. The Youth Summit was held on Friday, November 3, 2023 with students from

Bellevue and Lakota schools attending. Speaker Shawn Jeffers gave an excellent presentation on youth leadership.

The W.I.C. Clinic is very busy.

Director of Environmental Health Nina Johannsen reported the installation of household sewage treatment systems in the Water Pollution Control Loan fund program and food service operation program is very busy. Fremont Country Club received confirmation of swimming pool equipment installation.

Health Commissioner Brown reviewed Performance Management for October 1, 2022-September 30, 2023, with seventy (70%) percent of goals achieved by staff, including increase in customer satisfaction surveys, individual trainings, number of outstanding immunization invoices collected and increase in Face book likes. Health Commissioner Brown and Laura Bogard will review staff programs not achieving goals and the need for a QI project. Sandusky Co. Public Health staff is in process of setting new goals for 2023-2024.

The December Board of Health meeting is FRIDAY, THE 15<sup>TH</sup> @ 8:30 A.M.

Dr. Zimmerman made a motion to adjourn. Mr. Auxter seconded the motion. Motion carried with all voting in the affirmative.

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PRESIDENT

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SECRETARY