



SANDUSKY COUNTY PUBLIC HEALTH

NOVEMBER 18, 2022



The regular Friday, November 18, 2022, Sandusky Co. Board of Health meeting was called to order by President Dr. Regina Vincent-Williams, with the following members in attendance:

Dr. Regina Vincent-Williams, President
Robert Gross
Nan Smith
James Mason
John L. Yuhas, D.O.
Dean L. Auxter

Excused absence: Ryan R. Zimmerman, D.V.M.
John W. Zimmerman, Vice-President

Guest in attendance @ the meeting was Sandusky Co. Commissioner Russ Zimmerman.

In public comment, Commissioner Zimmerman addressed the Board of Health on the meeting held on Tuesday, November 15, 2022 @ 7:00 P.M. @ the Sandusky Co. Engineer's office regarding issues @ Wightman's Grove. Issues included sanitary sewer taps, water lines, fire hydrants, junk vehicles, and placement of a manufactured home on property. Government officials participating at the table for this meeting included Sandusky Co. Commissioners, Sandusky Co. Public Health Board President, Health Commissioner, and Director of Environmental Health; Sandusky Co. Engineer; Sandusky Co. Sanitary Engineer; Great Lakes Community Action Program staff; Wightman's Grove Conservancy District; Sandusky Co. Regional Planning Director; Riley Township Trustees and Zoning Inspector; and Wightman's Grove residents. Commissioner Zimmerman felt it was a good meeting. Health Commissioner Bethany Brown stated that everyone at the shared valuable information and going forward parties would work together.

Mr. Auxter made a motion to approve the minutes of the Friday, October 21, 2022 Sandusky Co. Board of Health meeting as presented. Mr. Gross seconded the motion. Motion carried with all voting in the affirmative.

The financial report was reviewed with revenues for the month of \$299,084.54; and revenue year to date of \$3,770,496.48. Expenses for the month were \$308,911.45; and expenses year to date totaled \$2,680,840.66.

The monthly bills, which become a part of these minutes, were paid on a motion by Mr. Gross. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative. The bills: Board of Health, \$23,111.15; Manufactured Home Parks, \$26.66; Food Service, \$519.36; Private Water, \$655.48; Swimming Pools, \$14.26; Family Planning, \$5,423.56; Public Health Clinic, \$48,120.94; CFHS, \$582.03; W.I.C., \$1,546.10; Public Health Emergency Response, \$857.52; Tobacco Prevention, Use, and Cessation, \$1,204.58;; Public Health Emergency Preparedness, \$31.78; SPF-PFS, \$28,239.45; Help Me Grow, 2,878,52; Wellness, \$7,186.29; Prevention Partnership, \$807.48; Drug Free Communities, \$1,390.04; Sewage Treatment Program, \$290.20; Immunization Action Plan, \$5,109.00; Creating Healthy Communities, \$10,594.57; Mental Health Levy Capacity, 908.89; Ohio Water Pollution Control Fund, \$8,943.00; and Pacific Institute for Research Evaluation, \$1,500.00.

11-01
ZIMMERMAN, R
ATTENDEE
11-02
DISCUSSION
OF WIGHTMAN
GROVE MTG.

11-03
APPROVAL OF
OCT. BOH
MINUTES

11-04
FINANCIAL
REPORT

11-05
PAYMENT OF
BILLS

The Board of Health read and reviewed Resolution 22-10 Supplemental Appropriation of \$14,000.00 for the SPF-Partnership For Success grant. After Board of Health review, Mr. Gross made a motion to approve Resolution 22-10. Dr. Yuhas seconded the motion. Voting thereon: Mason, yes; Smith, yes; Auxter, yes; Vincent-Williams, yes; Gross, yes; and Yuhas, yes. Motion carried. 6-yes; 0-nay.

11-06
APPROVAL OF
RESOLUTION
22-10

Mr. Auxter made a motion to accept Director of Environmental Health Martha L. Bowen, R.S., resignation, effective February 28, 2023. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative. The Board of Health thanked Ms. Bowen for her years of service.

11-07
APPROVAL OF
BOWEN, MARTHA
RETIREMENT

The Board of Health reviewed the updated Sandusky Co. Public Health Personnel Policies which changes lunch to one-half (1/2) hour unpaid lunch resulting in a forty (40) hour work week. Staff will need prior approval of Supervisor to work an unpaid lunch. Dr. Yuhas made a motion to approve the updated Sandusky Co. Public Health Personnel Policies. Mr. Gross seconded the motion. Motion carried with all voting in the affirmative. Updated Personnel Policies will be distributed to staff @ the December 7, 2022 General Staff meeting and after review, will need to sign off upon reviewing the policy.

11-08
APPROVAL OF
UPDATE TO
PERSONNEL
POLICIES

The third and final reading, by title, of Resolution 22-07 2023 Sandusky Co. Public Health fee schedule was heard. Mr. Gross made a motion to approve Resolution 22-07 and Summary 22-08 Sandusky Co. Public Health 2023 fee schedule. Mr. Mason seconded the motion. Voting thereon: Mason, yes; Vincent-Williams, yes; Auxter, yes; Smith, yes; Yuhas, yes; Gross, yes. Motion carried. Vote: 6-yes; 0-nay.

11-09
APPROVAL OF
RESOLUTION
22-07/22-08
2023 FEE
SCHEDULE

Mrs. Smith made a motion to approve out of state travel for Bethany Brown, Charlotte Stonerook and Jamie Belcher, January 29, 2023-February 3, 2023 to Washington, D.C., for the CADCA Conference. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

11-10
APPROVAL OF
OUT OF
STATE TRAVEL

Mr. Auxter made a motion to approve the Addendum to the Memorandum of Understanding with the Village of Gibsonburg, an additional \$2,200.00 in funding for Pedestrian Infrastructure Improvements. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

11-11
APPROVAL OF
ADDENDUM TO
MOU-GIBSONBURG

Dr. Yuhas made a motion to approve the Addendum to the Memorandum of Understanding with the City of Fremont, an additional, \$3,000.00 in funding for the Public Transportation Improvement for the bus shelter. Mrs. Smith seconded the motion. Voting thereon: Gross, abstain; Yuhas, yes; Smith, yes; Auxter, yes; Vincent-Williams, yes; and Mason, yes. Motion carried. 5- yes; 1-abstain.

11-12
APPROVAL OF
ADDENDUM TO
MOU-FREMONT

There were no hearings/variances scheduled for this meeting.

11-13
NO HEARINGS

Health Commissioner Brown updated Sandusky Co. Board of Health on the Strategic Plan, which becomes a part of these minutes. The Strategic Plan includes: 1. QI Project all staff in streamlining purchase and storage of office supplies; 2. Work Force Development with Staff Development Day and update of Work Force Development Policy; 3. Update of soft ware/equipment; 4. Fiscal sustainability, i.e. mileage, P.E.R.S. and update of Employee Job Descriptions; and Community Health Improvement Plan (CHIP) of priorities/goals, external communication, i.e. presence @ Downtown Fremont Farmer's Markets, update of educational/informational pamphlets.

11-14
APPROVAL OF
UPDATE OF
STRATEGIC
PLAN

During the month of October, walk in flu clinics were held on Mondays, with the exception of Columbus Day. Beginning November, flu vaccinations are available at all immunization clinics throughout the week. In 2023, the higher dose of flu vaccine will be offered @ Sandusky Co. Public Health flu clinics. RSV is present in Sandusky Co., however, it is not a reportable disease and exact case number is not available.

11-15
REPORT ON
FLU CLINI

The Board of Health was updated on building renovations as the flooring has been ordered. Prep work for the new HVAC system is ongoing. Commissioner Zimmerman stated a meeting with contractors and Sandusky Co. Public Health staff will be held the second week of December regarding building renovations.

11-16
UPDATE ON
BLDG.
RENOVATIO

The Board of Health reviewed the monthly COVID-19 report.

11-17
REVIEW OF
COVID REP

The second meeting of Sandusky Co. Opiate/Suicide Fatality Review Board was held on Monday, November 7, 2022 @ 11:30 A.M. A review of cases showed prevalence of fentanyl laced drugs. Information regarding the dangers of fentanyl laced drugs to users was stressed. One of the goals is placement of Nalox boxes throughout the community for Narcan in the event of an overdose.

11-18
REPORT ON
OPIATE/
SUICIDE B
MTG.

THE CITIZENS PUBLIC INFORMATION COMMITTEE WILL MEET FRIDAY, DECEMBER 9, 2022 @ 8:30 A.M. @ VICKERY ENVIRONMENTAL, INC.

11-19
CPIC TO
MEET

The Board of Health reviewed the October, 2022 food service operation inspection report.

11-20
REVIEW OF
OCT FSO
REPORT

Director of Environmental Health Bowen updated the Board on orders. A re-inspection of the Betty Marty/Terry Grunden property will be done December 5, 2022 by Director Bowen. Mr. Daniel Larcey did not appear in court for the hearing.

11-21
UPDATE ON
BOH ORDER

An educational seminar for sewage treatment system installers was held on Thursday, November 17, 2022 @ River Cliff Park Lodge. Fourteen (14) installers attended this informative meeting.

11-22
SEWAGE
INSTALLER
SEMINAR

Hospitals are required to report newborns testing positive for drugs. Sandusky Co. Public Health staff is making home visits to assess the newborn, the home and support the family.

11-23
HOME VISI
TO NEWBOR

As Health Planning and Education Coordinator Charlotte Stonerook was @ the Youth Summit being held today, Health Commissioner Brown updated the Board on the division's activities which included a flyer distributed to Board members on the December 8, 2022 QPR training on suicide prevention; Red Ribbon Week with the highlight being Spookatular on Thursday, October 27, 2022 @ Terra Community College, with over 300 youth in attendance and twenty (20) vendors present, distributing educational items and information. Health Planning and Education report becomes a part of these minutes.

11-24
REPORT ON
HEALTH PL
EDUCATION

THE DECEMBER BOARD OF HEALTH MEETING IS THE FRIDAY, THE 16TH @ 8:30 A.M.

11-25
DEC BOH M

There was no need for an Executive Session.

11-26
NO EXECUT
IVE SESS.

Mr. Gross made a motion to adjourn. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.

11-27
ADJOURN

PRESIDENT

SECRETARY